

**Instructions for Using the  
Shipper's Checklist for Hidden Dangerous Goods**

1. Many common household items, or substances and articles for industrial use may contain dangerous goods. For safety reason, these dangerous goods must not be transported in general cargo. As the Shipper, you are encouraged to perform your own checking using the checklist to identify any dangerous goods which may be hidden in your general cargo shipment.
2. You can fill in and save the checklist using your computer, or print a copy for use.
3. Fill in the details of the Shipper, Consignee, goods description and other important information about your shipment.
4. Compare the goods in your shipment to the articles in the checklist. If you find a suitable description for your goods in the checklist, check the corresponding "YES" box on the right hand side, otherwise check the "NO" box. Since it is impossible to list all the dangerous goods which may be hidden in general cargo, you should also check the "YES" box if you are unsure.
5. Continue down the checklist until you have compared all the articles. If there is more than one suitable description for your goods, you should check the "YES" boxes corresponding to all those descriptions. Do not leave any item blank.
6. Pass the completed checklist to your freight forwarding agent or airline. If you have checked "YES" in any item, your freight forwarding agent or airline may request you to provide further information of your goods for their verification.
7. Keep a copy of the completed checklist for your own record.